

APPLICATION FOR DIGITAL NUMBER PLATES

A. First Time Registration

This is the process of registering a motor vehicle/ motorcycle in Uganda for the first time.

This process includes:

1. Appointing a clearing Agent on the URA Portal
2. Declaring the vehicle with URA on the ASYCUDA system through the clearing agent and subsequent payment of taxes.
3. Obtaining clearance through the Customs processes.
4. Making payment for digital number plate through the bank
5. Fitment of the digital plates

The digital number plate fees for this application are as follows:

No.	Category of Application	Vehicle category	Fee (UGX)
1	First Time Registration	Motor vehicle (Motorcars, Trailers, Agric tractors, Buses, Engineering plants)	714,300
2	First Time Registration	Motorcycle including Tricycles and quadricycles.	714,300

B. Post Registration

In the context of digital number plates, this process applies to already registered vehicles that require to change the number plate.

This process includes:

1. Login to the URA portal on <https://ura.go.ug> with your TIN and Password
2. Access the Motor vehicle registration function
 - i. Where the number plate(s) is/are lost, stolen or defaced
 - Select the *Duplicate number plate* option
 - Capture the registration number of the vehicle
 - Capture the reason for the application
 - ii. Where one has both plates and are in proper orientation
 - Select the *Get Digital Number plate* option
 - Capture the registration number of the vehicle
 - iii. Where the vehicle is not validated
 - Select the *Onboard vehicle* option
 - Capture the registration number
 - Capture the vehicle particulars
3. Download the assessment and acknowledgement slips from your email
4. Make payments through the bank
 - For the PRNS
 - For the digital number plate capturing the order number and registration number in the narration.
5. Submit the documentation requirement to Motor vehicle registration office at URA Nakawa – NIP building.
6. Accept the fitment date and present the vehicle for installation of the digital plates.

Note:

- i. The vehicle **MUST** be registered in your name/ TIN
- ii. Have your TIN and its password
- iii. Duplicate plate application requirements
 - Payment of application fees PRN (NTR) – 49,000/=
 - Payment of inspection fees PRN (NTR) – (Motorcycles - 7,000/= & Motor vehicles - 12,000/=)
 - Police Report
 - Newspaper Advert
 - Inspection Report
- iv. Get digital plates application requirements
 - Application form
 - Copy of the National ID for Ugandans/Passport/Refugee card
 - Copy of the logbook

The digital number plate fees for this application are as follows:

No.	Category of Application	Vehicle Category	Fee (UGX)
1	Replacement from old series to new series	Motor vehicle (Motorcars, Trailers, Agric tractors, Buses, Engineering plants)	150,000
2	Replacement from old series to new series	Motorcycle including Tricycles and quadricycles.	50,000
3	Replacement of a Digital plate.	Motorcycle including Tricycles and quadricycles.	75,000
4	Replacement of a Digital plate	Motor vehicle (Motorcars, Trailers, Agric tractors, Buses, Engineering plants)	75,000